

AMENDMENT #1

REQUEST FOR PROPOSALS (RFP) NO. 095-001

**DESIGN, FABRICATION, INSTALLATION, AND ENHANCEMENT
OF 'IMILOA ASTRONOMY CENTER EXHIBITS**

for the

**'Imiloa Astronomy Center
University of Hawai'i at Hilo
Hilo, Hawai'i**

Amendment #1

November 24, 2010

The Research Corporation of the University of Hawaii

**NOTICE TO OFFERORS
AMENDMENT #1**

This Amendment #1 is being issued to amend the Request for Proposals for the “Design, Fabrication, Installation, and Enhancement of ‘Imiloa Astronomy Center Exhibits” for the ‘Imiloa Astronomy Center, University of Hawai‘i at Hilo, Hilo, Hawai‘i. This Amendment #1 makes changes to the following sections:

Notice to Offerors

Section 1.3 Schedule of RFP Key Dates

Section 1.5 Questions by Potential Offerors and Offerors to RCUH

Section 1.10 Submission of Proposals

Section 1.12 Opening of Proposals

Section 3.1 Introduction

Section 3.4 References

Section 4.1 Evaluation of Offeror Proposals

Section 4.3 Criteria for Evaluation, Category 1

Appendix B References

All other sections remain unchanged per the original RFP.

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AMENDMENT #1

RFP NO. 095-001

The following sections of Request for Proposals No. 095-001, "Design, Fabrication, Installation, and Enhancement of 'Imiloa Astronomy Center Exhibits" for the 'Imiloa Astronomy Center, University of Hawai'i at Hilo, Hilo, Hawai'i.

Notice to Offerors, page ii, 1st paragraph, to read as follows:

Proposals responding to the Research Corporation of the University of Hawaii (RCUH) Request for Proposals (RFP) No. 095-001, "Design, Fabrication, Installation, and Enhancement of 'Imiloa Astronomy Center Exhibits," **shall be submitted via mail or courier and received at the 'Imiloa Astronomy Center, Attention: Maile Lu'uwai, 600 'Imiloa Place, Hilo, HI 96720 (Phone: 808-969-9712), NO LATER THAN 4 PM HAWAII STANDARD TIME, DECEMBER 7, 2010. The proposal must be submitted in pdf format on one (1) CD ROM accompanied by one (1) printed hard copy.**

Notice to Offerors, page ii, 3rd paragraph, to read as follows:

This document (RFP No. 095-001) is available at <http://www.imiloahawaii.org>. Check the Request for Proposals link in "About Us."

Section 1.3 Schedule of RFP Key Dates, pages 1-2, to read as follows:

The schedule of key dates set forth herein represents the RCUH's best estimate of the schedule that will be followed. Any of the dates listed below may be changed at any time at the sole discretion of the RCUH Procurement Officer.

Date of Notice (RFP issued)	November 18, 2010
Closing Date for Written Questions	November 24, 2010, 4 PM HST
Posting of Responses to Written Questions	November 30, 2010, 4 PM HST
Closing Date for Receipt of Proposals	December 7, 2010, 4 PM
HST	
Proposal Review Period	December 8-10,
2010	
Contractor Selection and Award	December 13, 2010
Services Start Date (Tentative)	December 15, 2010

Section 1.5 Questions by Potential Offerors and Offerors to RCUH, page 2, to read as follows:

All questions by potential Offerors or Offerors shall be submitted in writing via email to the Technical Representative, Maile Lu'uwai using the address RFP@imiloahawaii.org. Questions regarding proposal requirements, contents, and details will receive a response only for those questions received **NO LATER THAN 4 PM HAWAI'I STANDARD TIME, NOVEMBER 24, 2010**. All received questions and responses will be posted by **4 PM HAWAI'I STANDARD TIME, NOVEMBER 30, 2010** on the 'Imiloa Astronomy Center website, <http://www.imiloahawaii.org>. Check the Request for Proposals link. It is the responsibility of the Offeror to check the website for any questions and responses.

Section 1.10 Submission of Proposals, page 3, to read as follows:

Offerors **shall submit their proposals via mail or courier to be received at the 'Imiloa Astronomy Center, Attention: Maile Lu'uwai, 600 'Imiloa Place, Hilo, HI 96720 (Phone: 808-969-9712), NO LATER THAN 4 PM HAWAI'I STANDARD TIME, DECEMBER 7, 2010. The proposal must be submitted in pdf format on one (1) CD ROM accompanied by one (1) printed hard copy.** It is the responsibility of all Offerors to confirm that the RCUH has received their proposal prior to the Closing Date for Receipt of Proposals.

Section 1.12 Opening of Proposals, page 3, to read as follows.

Proposals will be opened at **8 AM HAWAI'I STANDARD TIME, DECEMBER 8, 2010**, or as amended at the office to which the proposals are submitted, the 'Imiloa Astronomy Center, 600 'Imiloa Place, Hilo, Hawaii'i 96720. The proposal opening will not be open to the public. Proposals will not be subject to public inspection until after an Agreement for Services is signed by all parties, but in no case will proprietary information or proprietary material submitted by an Offeror as part of an Offeror's proposal be available for public inspection.

Section 3.1 Introduction, page 17, to read as follows:

This section outlines the proposal requirements for this RFP which shall be **received** by the deadline set for submission of proposals—**NO LATER THAN 4 PM HAWAI'I STANDARD TIME, DECEMBER 7, 2010**. Fulfillment of all proposal requirements listed is **mandatory** for consideration of proposals.

Section 3.4 References, page 19, to read as follows:

The Offeror shall submit as Appendix B, **FIVE (5)** client references that can attest to the firm's experience, quality of work, and service in designing, fabricating, and installing museum exhibits within the last **FIVE (5)** years.

Section 4.1 Evaluation of Offeror Proposals, 2nd paragraph, page 20, to read as follows:

All responsive proposals received by the submittal deadline of **4 PM HAWAI'I STANDARD TIME, DECEMBER 7, 2010** will be evaluated and scored.

Section 4.3 Criteria for Evaluation, Category 1, last bullet item, page 20, to read as follows:

Five (5) references for work performed relevant to this proposal (15 points)

Appendix B References, 1st paragraph, 1st sentence, page 37, to read as follows:

FIVE (5) references that can attest to your experience, quality of work, and service in designing, fabricating, and installing museum exhibits within the last FIVE (5) years.