



## K-12 School Field Trips

### Plan Your Trip

- ◆ Go to [K-12 Teacher Checklist](#) for guidance.
- ◆ See [map](#) for directions to `Imiloa.

### Pre-Trip Orientation

K-12 teachers may visit `Imiloa prior to scheduled field trips at no charge. Pre-trip planning visits must be arranged in advance. Contact Craig Mitchell at (808) 969-9720 or <mailto:cmitchell@imiloahawaii.org>

### Schedule Your Field Trip

- ◆ Days: Tuesday through Friday
- ◆ Preferred times for groups of 20+ students:
  - Arrive 8:45 a.m., depart 11:30 a.m.
  - Arrive 9:45 a.m., depart 12:30 p.m.
- ◆ Other times may be scheduled upon special request
- ◆ Submit [`Imiloa Group Visit Request Form](#) at least two weeks in advance

### Education Contact Information

Call ..... (808) 969-9720

Email .....

<mailto:education@imiloahawaii.org>

Write ..... `Imiloa Astronomy Center

600 `Imiloa Place

Hilo, HI 96720

Fax ..... (808) 969-9748

### Confirmation

You will receive confirmation of your field trip via email or telephone 3-5 business days after receipt of your request.

- ◆ **NOTE:** Your field trip is not booked until you receive confirmation.

### Chaperones

To maintain quality experiences for students and other visitors, adult supervision is required for all field trips. Required chaperones are FREE. Additional adults must pay admission fee.

- ◆ **1 adult per 10 students required for all K-12 school groups**

### Field Trip Options

We offer three different [Field Trip Options](#). Click on the link above to take you to our webpage describing Options: A, B, and/or C

### School Group Admission Fees

Available only to groups of 12 or more students. Schools must book directly with `Imiloa.

### Kama`aina Groups:

- Option A \$6/student  
(*Exhibit hall, planetarium show*)
- Option B \$8/student  
(*30 min. enhanced activity*)
- Option C \$10/student  
(*3 hour themed field trip experience*)

### Other Groups:

- Option A \$10/student  
(*Exhibit hall, planetarium show*)
- Option B \$12/student  
(*30 min. enhanced activity*)
- Option C \$14/student  
(*3 hour themed field trip experience*)

### Payment

- ◆ Cash, checks, or credit cards preferred
- ◆ Purchase orders accepted upon approval (969-9725 or 969-9703)
- ◆ Payment due on or before day of field trip
- ◆ **NOTE:** `Imiloa memberships are not valid for K-12 school field trip groups.

### Special Needs

`Imiloa is wheel-chair accessible. Let us know at least 2 weeks in advance if you have other special needs.

### Lunch

School groups may:

- ◆ bring and eat sack lunches in designated areas on `Imiloa's lawn, or
- ◆ purchase lunch from Sky Garden Restaurant  
Contact Sky Garden Restaurant at 969-9753 or FAX 969-9761